

	INTEGRATED MANAGEMENT SYSTEM POLICY 125POG	Date issued: 13/07/2017 Date reviewed: 13/07/2017 Date approved: 13/07/2017 Rev: 07 <i>Reason: adaptation see 2015</i>
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As part of its aim to guarantee the supply of cork stoppers and a quality service, and also aware of the importance of preserving the environment in all the activities it carries out, the management of TREFINOS SL establishes this Integrated Management System Policy, to guide us in improving our processes.

To ensure compliance with this policy, TREFINOS SL sets up and introduces a Quality, Environment and Food Safety Management System based on ISO standards 9001:2015, 14001:2015 and 22000:2005 and on BRC packaging standards.

The TREFINOS SL policy is based on the following commitments:

1. Informing everyone who works in our organisation or on its behalf, clients and society in general about our policy, which is made available to the public.
2. To plan strategically through the analysis of the internal and external context, and the definition of the activities to deal with risks and the opportunities derived from them.
3. To supply safe, top-quality cork stoppers defined in compliance with the requirements of clients and to their satisfaction, compliance with internal requirements as well as legal and regulatory ones that may be applicable in each case.
4. To aim for the continuous improvement of the efficiency of our production and management process, that will enable us to be competitive due to our value for money.
5. To involve all the staff, through their contributions, in achieving this continuous improvement.
6. To keep staff trained, from their incorporation into the company, about the importance of their job, as a way of contributing to achieving the objectives of their area and, thereby, of the company.
7. To constantly improve the professional training of our technical and operational staff.
8. To improve and innovate our facilities to prevent failures, improve performance and productivity, reduce the consumption of resources and to be increasingly competitive in the cork stopper manufacturing sector.

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9. To guarantee the optimal sensorial characteristics of the cork stopper, as well as its correct behaviour on the line, and the food safety of the end consumer.

10. To establish quality and environmental objectives in a responsible way, using the result of the follow-up for the continuous improvement of our performance.

11. To ensure knowledge of all the environmental legislations that are applicable and to comply with their requirements. To also comply with the other requirements signed by the organisation with respect to the environment, quality and the food safety of our product and health and safety within the company.

12. To protect the environment and our immediate setting, through activities to prevent any kind of contamination that could originate from operations due to our activity. To achieve a high degree of commitment in the protection of the environment and sustainability of forest development.

13. To create awareness among all the staff about good practices in managing our waste and in its reduction.

14. To improve performance, to reduce the environmental impact generated by the waste from our processes.

- To make reasonable use of and to make the most of the paper generated in all our areas, and to later recycle it to thereby contribute to the reduction of tree cutting.
- To reuse and recycle as much waste as possible.
- To adopt measures that reduce the use of natural resources.
- To manage all our waste correctly, using authorised waste managers, which shall apply the processes that are most respectful to the environment.

15. The permanent search for improvement of our environmental management, through compliance with our aims, plans and yearly projects.



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16. To inform all our collaborators and the subcontracted companies that carry out jobs for our organisation about our environmental, quality and food safety requirements, to thereby be able to meet our commitments.

17. To detect all the opportunities for improvement in our Integrated Management System through periodical revisions of it that guarantee its permanent adaptation and suitability to the demands of an increasingly competitive market and a constantly involving environment.

18. To reduce the industrial and environmental risks associated with the activities that are carried out in our facilities: transport, reception of materials, production, storage, product handling, equipment and waste, from a product life cycle perspective.

19. These risks will be evaluated, monitored and administered by competent staff on the Industrial Safety Committee, to ensure good performance and to provide safety to our employees.

20. To reduce risks in terms of design, construction, modifications and operations of the facilities.

21. To train workers to effectively take on their responsibility in matters of industrial safety through the Health and Safety Committee, as well as to investigate accidents and incidents to identify their causes and to introduce preventative actions.

22. To maintain an effective response capacity in the face of any accidents and emergencies that may occur.

23. To comply with current regulations and internal regulations in matters of Industrial Health and Safety and Environmental Protection.

A handwritten signature in blue ink, appearing to read 'Cristina Ginesta'.

Cristina Ginesta
General Management